



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**JATINDRA RAJENDRA MAHAVIDYALAYA**

- Name of the Head of the institution **Dr. Prasanta Kumar Roy**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **8900477623**
- Mobile No: **9382135376**
- Registered e-mail **principal@jrm.org.in**
- Alternate e-mail **prasanta.agnik@gmail.com**
- Address **Vill . + P.O. - Amtala, P.S. -  
Nowda, Dist. Murshidabad**
- City/Town **Murshidabad**
- State/UT **West Bengal**
- Pin Code **742121**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **UGC 2f and 12(B)**
- Name of the Affiliating University **University of Kalyani**
- Name of the IQAC Coordinator **Subhadip Mukherjee**
- Phone No. **03482247244**
- Alternate phone No. **03482247107**
- Mobile **9547278419**
- IQAC e-mail address **mukherjeesubhadip10@gmail.com**
- Alternate e-mail address **principal@jrm.org.in**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[http://www.jrm.org.in/aqar\\_report.html](http://www.jrm.org.in/aqar_report.html)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<http://www.jrm.org.in/calender.html>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>C++</b>	<b>Nil</b>	<b>2007</b>	<b>31/03/2007</b>	<b>30/03/2012</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.39</b>	<b>2016</b>	<b>02/12/2016</b>	<b>01/12/2021</b>

**6. Date of Establishment of IQAC**

**29/01/2014**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**No**

- Upload latest notification of formation of IQAC

**No File Uploaded**

**9.No. of IQAC meetings held during the year 5**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

VAC and Add-on course have been properly conducted by the faculty members of the concerned departments;

Most of the departments have successfully organized seminars, special invitee lectures, quiz etc. for the benefit of the students as well as faculty members;

This year also our college has signed MoU agreement with several colleges.

In connection with the plan of action convener of the cultural committee has been arranged different cultural programmes like inter-departmental debates, quiz competition, poster competition, art competition, celebration of students' week etc. and also arranged some skill enhancement programme etc.

Sports and Games sub-committee arranged University sports events of the students.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>1. Upgradation of College Website to make it more user friendly. 2. To take initiative for making proper arrangements for ICT class rooms and seminar hall. 3. To initiate more Value Added/ Add-on Courses to motivate students for higher studies. 4. To organize various seminars for the academic development of the students and faculty members also initiating MoU signing with various colleges. 5. To organize career counseling programs/ workshops and provide guidance for competitive exams and business start-ups.</p>	<ul style="list-style-type: none"> <li>• College website is being upgraded as per needs;</li> <li>• Initiatives have been taken for proper maintaining ICT room and smart class room for the benefit of the students;</li> <li>• VAC and Add-on course have been properly conducted by the faculty members of the concerned departments;</li> <li>• Most of the departments have organized seminars, quiz, special invitee lectures, group discussion etc. for the benefit of the students as well as faculty members.</li> <li>• This year also our college has signed MoU agreement with several colleges.</li> </ul>

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
<b>Governing Body</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>JATINDRA RAJENDRA MAHAVIDYALAYA</b>
• Name of the Head of the institution	<b>Dr. Prasanta Kumar Roy</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>8900477623</b>
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• Pin Code	<b>742121</b>
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>University of Kalyani</b>
• Name of the IQAC Coordinator	<b>Subhadip Mukherjee</b>

• Phone No.	03482247244				
• Alternate phone No.	03482247107				
• Mobile	9547278419				
• IQAC e-mail address	mukherjeesubhadip10@gmail.com				
• Alternate e-mail address	principal@jrm.org.in				
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.jrm.org.in/aqar_report.html">http://www.jrm.org.in/aqar_report.html</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.jrm.org.in/calender.html">http://www.jrm.org.in/calender.html</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	Nil	2007	31/03/2007	30/03/2012
Cycle 2	B	2.39	2016	02/12/2016	01/12/2021
<b>6.Date of Establishment of IQAC</b>			29/01/2014		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			No		
• Upload latest notification of formation of IQAC			No File Uploaded		
<b>9.No. of IQAC meetings held during the year</b>			5		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions have been uploaded on the institutional website?		
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
VAC and Add-on course have been properly conducted by the faculty members of the concerned departments;		
Most of the departments have successfully organized seminars, special invitee lectures, quiz etc. for the benefit of the students as well as faculty members;		
This year also our college has signed MoU agreement with several colleges.		
In connection with the plan of action convener of the cultural committee has been arranged different cultural programmes like inter-departmental debates, quiz competition, poster competition, art competition, celebration of students' week etc. and also arranged some skill enhancement programme etc.		
Sports and Games sub-committee arranged University sports events of the students.		
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Plan of Action	Achievements/Outcomes
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13. Whether the AQAR was placed before statutory body?	Yes
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<ul style="list-style-type: none"> <li>• Name of the statutory body</li> </ul>	
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Name	Date of meeting(s)
<b>Governing Body</b>	<b>Nil</b>

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
Nil	Nil

**15.Multidisciplinary / interdisciplinary**

Our college, being government-aided and affiliated with the University of Kalyani, follows a set curriculum provided by the university, limiting its authority to independently design or modify courses. As an Arts-focused institution, it has adhered to the Choice-Based Credit System (CBCS) curriculum by the University of Kalyani since the 2018-19 academic year. From 2023-24 onward, the college has introduced a Four-Year



Undergraduate (UG) program as directed by the Government of India and the University of Kalyani, with interdisciplinary courses covering humanities and social sciences. The college also offers Add-on and Value-Added courses to broaden students' perspectives. These courses are designed to enhance the extensive and comprehensive outlook of the students. Moreover the students undertake projects for their research competence.

#### **16.Academic bank of credits (ABC):**

In August 2023, students were informed via notice and verbal reminders to register in the Academic Bank of Credits (ABC), as it is a mandatory requirement for the upcoming implementation of a Four-Year Degree Program starting in the 2023-24 academic year. The ABC registration is essential for aligning with the new course structure. Additionally, teaching faculty are supported in developing teaching-learning materials to enhance their academic credits, contributing to a more robust and effective learning environment.

#### **17.Skill development:**

The institution started offering Karate and Yoga as per practical aspects of the syllabus covered in Philosophy and some skill development programmes are under active consideration such as Conch Shell Making for Self-reliant livelihood, handicrafts making from jute, and communicative english.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The college believes in integrating traditional Indian knowledge into its student development system. This commitment is reflected in the maintenance of four language departments—Arabic, Bengali, Sanskrit, English and Philosophy, history —introducing students to diverse, ancient cultural heritages such traditions, ways of life, belief systems, social customs, etc. However, a more formal incorporation of these elements into the curriculum is restricted without the consent of the affiliating university.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The CBCS (Choice-Based Credit System) and NEP curriculum of the undergraduate courses under the University of Kalyani is structured with clear learning outcomes, including program outcomes, program-specific outcomes, and course outcomes. This outcome-based curriculum is designed to enhance learners' knowledge, understanding, critical thinking, and skills. Faculty members employ various teaching methods and evaluation strategies

aligned with these objectives. Additionally, the institution offers flexibility in the choice of subjects and courses, enabling students to tailor their education according to their interests and goals.

## 20.Distance education/online education:

Sl. No Types University Subjects 1 Directorate of Open and Distance Learning University of Kalyani Bengali English Education History 2 Directorate of Open and Distance Learning Netaji Subhas Open University Bengali Education English History Political Science

## Extended Profile

### 1.Programme

1.1	244
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	3102
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	2197
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	510
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	26
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	26
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	37.17
4.3 Total number of computers on campus for academic purposes	17

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Jatindra Rajendra Mahavidyalaya, Amtala stands as the sole higher education institution in the area. The college, affiliated with the University of Kalyani, adheres to the university's prescribed syllabus. Each department drafts its own academic calendar based on the university's schedule to ensure a seamless teaching-

learning process. Annually, the college hosts various cultural events such as the "Nobin Boron Utsav" to welcome freshers, along with orientation programs and induction talks. Internal exams follow a centralized system, while class tests are conducted at the department's discretion. Feedback on the curriculum is collected from students, teachers, and alumni every year. Student attendance is regularly recorded in attendance registers. The college ensures that basic classroom necessities are always maintained, with smart classrooms available. The college library, stocked with over 27,991 books and offering online content access, is open to all. Faculty members make use of ICT-enabled facilities. A system is in place to monitor student progress. Each department also holds regular remedial classes for slow learners and interested students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Each department of our college develops its own academic calendar before the start of every academic year, in accordance with the University of Kalyani's calendar. All academic activities, including classes, class tests, and two internal exams, are scheduled based on this timeline, ensuring our college strictly adheres to the academic calendar. The college is diligent in monitoring students' progress from admission onward, with departments consistently tracking the teaching-learning process. Results from class tests or unit tests are used to categorize students into advanced, average, and slow learners. To support slow learners, every department arranges remedial classes. Assignments are also given to students. The Examination Sub-committee organizes two internal exams for all classes before the end-semester exams. In addition to internal activities, extension activities and outreach programs are conducted to promote the holistic development of students, ensuring their continuous evaluation. These assessments provide ongoing evaluations of our students' performance.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**

**Academic council/BoS of Affiliating University**

**Setting of question papers for UG/PG programs**

**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**

**Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)****4**

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year****320****1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year****180**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Jatindra Rajendra Mahavidyalaya: Integrating Cross-Cutting Issues for Holistic Development**

**Professional Ethics:** A dedicated Discipline Committee ensures adherence to the Code of Conduct for staff and students, fostering professionalism and integrity.

**Gender Sensitivity:** Specialized cells like the Women's Cell and Anti-Sexual Harassment Cell address gender issues. The college organizes events like International Women's Day and Anti-Dowry Day, displaying gender-sensitive slogans across the campus.

**Human Values:** Integrated into the curriculum and extracurricular

activities, promoting communal harmony and empathy through events like Rakhi Bandhan Utsav and community service initiatives.

**Environment and Sustainability:** The IQAC assesses energy consumption and environmental impact, adopting energy-efficient technologies like solar power and promoting waste reduction and recycling. Initiatives include World Environment Day, Earth Day observance, tree plantation drives, and campus clean-up activities.

**Regular Evaluation and Student Participation:** The institution regularly evaluates these initiatives' effectiveness, encouraging student participation and inviting external organizations to support these efforts.

By integrating these cross-cutting issues, Jatindra Rajendra Mahavidyalaya aims to produce well-rounded individuals who are responsible citizens and global leaders.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1852

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**C. Any 2 of the above**



File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

#### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://jrm.org.in/newdoc/Student%20Feedback%20Report%202023-24.pdf">http://jrm.org.in/newdoc/Student%20Feedback%20Report%202023-24.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

3998

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

326

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Assessing Student Learning and Personalized Support:

Jatindra Rajendra Mahavidyalaya is committed to ensuring that all students, regardless of their learning pace, have the opportunity to reach their full potential. To achieve this, the institution employs a comprehensive student assessment and support system.

#### Student Assessment

- Regular class tests and examinations are conducted to evaluate students' understanding of the subject matter. Based on these assessments, students are categorized into three groups:
- **Advanced Learners:** Students who consistently demonstrate a high level of understanding and critical thinking skills.
- **Average Learners:** Students who exhibit a moderate level of understanding and require additional support to excel.
- **Slow Learners:** Students who struggle to grasp concepts and require significant additional support.

#### Personalized Support:

##### Advanced Learners:

- Encouraged to participate in extracurricular activities such as debates, extempore speeches, quizzes, poster-making, and essay writing competitions.
- Motivated to take on leadership roles in college programs and present their work.
- Offered opportunities to enroll in additional add-on/value-added courses, such as:
  - Gita: Controlling Mind
  - Fake News
  - Health Education

**Average Learners:**

- Provided with supplementary materials and resources to enhance their understanding.
- Offered additional tutoring sessions or group study sessions.
- Encouraged to participate in relevant extracurricular activities.

**Slow Learners:**

- Receive individualized attention and support from faculty members.
- Provided with remedial classes and extra tutoring sessions.
- Offered simplified study materials and alternative teaching methods.
- Regular parent-teacher meetings are conducted to discuss their progress and identify strategies for improvement.

By implementing this holistic approach to student learning and support that empowers all students to succeed.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3102	26

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Student-Centric Learning Approaches:**

Jatindra Rajendra Mahavidyalaya's Internal Quality Assurance Cell

(IQAC) is dedicated to providing a student-centered learning experience. To achieve this, the college employs a variety of innovative teaching methodologies, including:

- **Experiential Learning:** Students are actively engaged in hands-on learning experiences, such as field trips, internships, and laboratory work.
- **Participative Learning:** Encouraging student participation through discussions, group work, and presentations.
- **Problem-Based Learning:** Students are presented with real-world problems to solve, fostering critical thinking and problem-solving skills.

To further enhance the learning experience, the college organizes various activities and programs:

- **National Service Scheme (NSS) Outreach Programs:** Students actively engage in community service, promoting social awareness and responsibility.
- **Seminars and Workshops:** Experts from various fields are invited to conduct seminars and workshops, providing students with exposure to current trends and industry practices.
- **Career Counseling and Vocational Training Camps:** These programs help students make informed career choices and develop essential skills for the job market.

By adopting these student-centric approaches, Jatindra Rajendra Mahavidyalaya aims to create a vibrant and engaging learning environment that empowers students to reach their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

#### **Harnessing Technology for Enhanced Learning**

At Jatindra Rajendra Mahavidyalaya, we're committed to leveraging technology to create an immersive and engaging learning environment. Our faculty members are dedicated to harnessing the

power of ICT-enabled tools to enhance the teaching-learning process.

### Technology-Driven Initiatives

1. **Smart Classrooms:** Our state-of-the-art classrooms are equipped with cutting-edge technology, including desktops, laptops, projectors, and smart boards.
2. **Digital Resources:** We utilize digital platforms like YouTube, WhatsApp, and email to share educational resources, videos, and study materials.
3. **Online Engagement:** Our faculty members use Google Forms, Google Meet, and other online tools to facilitate virtual classes, discussions, and feedback.

### Empowering Teachers, Enhancing Learning

Our faculty members participate in regular training programs, workshops, and conferences to stay updated on the latest ICT trends and best practices. This enables them to create innovative, technology-driven lesson plans that cater to diverse learning styles.

By embracing technology, we're creating a dynamic and interactive learning environment that prepares our students for success in the digital age.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

yet to be implemented.

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

322

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Transparent and Effective Internal Assessment

Our institution prides itself on maintaining a transparent and effective internal assessment process, designed to support and enhance student learning. Here's an outline of our key practices:

#### Diverse Assessment Methods

**Variety of Tools:** Implementing a range of assessment tools, such as objective tests, written exams, assignments, and other pertinent methods.

**Regular Testing:** Conducting two sessional exams for each semester, and regular class test to closely monitor student progress.

#### Clear Communication

**Advanced Notice:** Providing students with advance information about upcoming assessments and maintaining a consistent schedule for class tests.

**Skill Enhancement:** Assigning home tasks aimed at improving language proficiency and subject matter comprehension.

#### Holistic Evaluation

**Active Engagement:** Encouraging participation in extracurricular activities like debates, extempore speeches, quizzes, poster-making, and essay writing, which are factored into overall assessment.

**Continuous Support:** Monitoring student performance regularly, followed by targeted support measures such as counseling and remedial classes.

This structured and transparent approach ensures that our internal assessment process is fair, comprehensive, and conducive to student growth and development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Jatindra Rajendra Mahavidyalaya is committed to ensuring fairness and transparency in its internal examination processes, grievances related to internal examinations, the college has implemented a robust and efficient mechanism.

**Advance Syllabus Notification:** Students are provided with timely and detailed information regarding the syllabus to be covered in internal examinations, ensuring adequate preparation time.

**Rigorous Invigilation:** All examinations are conducted under strict invigilation to maintain a fair and conducive examination environment.

**CCTV Surveillance:** Internal examinations are monitored through CCTV surveillance to further enhance transparency and accountability.

**Counseling:** Individual counseling sessions are provided to students to address any concerns or doubts related to their performance.

**Resource Support:** The college offers necessary resources and materials to students who may require additional assistance.

**Transparent Evaluation:** Students have the opportunity to review their answer scripts with faculty members to gain insights into their strengths and weaknesses.

**Clear Examination Schedule:** The academic calendar outlines the



schedule for sessional examinations, group discussions, quizzes, and seminars, ensuring clarity and avoiding scheduling conflicts.

**Efficient Grievance Resolution:** The college has established a streamlined process to address grievances related to internal assessment, such as mark corrections, in a timely and effective manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Academic Offerings and Curriculum

For the 2023-2024 academic year, the college offers a diverse array of undergraduate programs, comprising eight Honors and eight General courses. As an affiliate of the University of Kalyani, the college strictly follows the syllabi prescribed by the University's Board of Studies (BoS). Faculty members from different colleges actively participate in BoS meetings to contribute to syllabus development and updates.

To ensure students have a clear understanding of their learning objectives, the college organizes an induction program at the start of each academic year. This program introduces students to the Program Outcomes (POs) and Course Outcomes (COs) relevant to their chosen programs. Throughout the year, faculty members continually emphasize the significance of POs and COs during their regular classes, reinforcing the educational goals and outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) and Course Outcomes (COs) is essential for evaluating academic programs and ensuring students meet educational goals. Courses are assessed through various stages, including internal assessments that provide insights into students' understanding and skills. Post-course, university exam results are analyzed to identify strengths and areas for improvement, guiding students toward higher studies or professional opportunities.

The Internal Quality Assurance Cell (IQAC) and academic sub-committees review student performance each semester, ensuring alignment with institutional goals. Program Specific Outcomes (PSOs) are assessed alongside POs through structured mechanisms. Developmental parameters from the university help teachers review students' academic progress comprehensively.

Value-added courses are similarly analyzed to ensure they provide additional skills aligned with broader academic and professional development goals. These courses are assessed rigorously to fulfill the institution's educational mandate.

Overall, the institution employs a holistic evaluation process involving internal assessments, exam results, faculty feedback, and committee reviews. This multi-dimensional approach ensures that students achieve course-specific outcomes and are prepared for future academic and professional success.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

364

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://jrm.org.in/newdoc/Student%20Feedback%20Report%202023-24.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Holistic Development and Community Engagement During the 2023-24 academic year, JRM College initiated a comprehensive program to foster holistic development and social awareness among its students. This involved a series of extension activities carried out in nearby village communities by dedicated NSS volunteers.

#### Key Activities:

- **Health Awareness Seminars:** Organized to educate the community about health and hygiene practices.
- **NSS Drive Program:**
- **Campus Cleanliness:** Volunteers actively participated in cleaning the college campus.
- **Tree Plantation:** Contributed to environmental sustainability by planting trees.
- **Jute Handicraft Workshop:** Provided training to community members on jute craft techniques to empower them for self-employment.
- **Tribal Student Support:** Facilitated the integration and support of tribal students. A Field Trip to Shankha Bangles Hub to Explore the Livelihood Opportunity,

Through these initiatives, JRM College aims to cultivate responsible citizens who are actively engaged in community development and social welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

50

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college has systematically improved its infrastructure which is located on 1.87 acres of land. Campus includes two main buildings covered with green leafy plants, flower gardens and trees. College caters diverse undergraduate programmes with eight programmes in Arts stream by dint of interactive classroom teaching, experiential learning, collaborative and participative learning, ICT-enabled teaching learning, cultural and sporting activities, etc. Teachers and non-teaching staff with administration work hard to develop students in a holistic manner. Infrastructures are built on an emergent basis. Subject to availability of funds and space, the instruction plan, the growth in terms of growth of number of students, and diversification of curriculum. The college has the following infrastructural facilities: Block A: Main Office, Principal's Chamber, 2 Departmental Rooms, 8 Classrooms, Girls Washroom, Library, Reading Room. Block B: Teachers' Room, Staff Kitchen, Generator Room, ICT-enabled Classroom, 6 Class Rooms, 1 Departmental Room, Girls Common Room, Students' Union New Annex Building: IQAC Room, Seminar Hall, Guest Room, Lift, 5 Departmental Rooms, 16 Class Rooms, Others: 1 Canteen, 2 kitchens, 2 Garages

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college offers diverse facilities supporting the holistic development of students, emphasizing cultural activities, sports, and recreation to ensure a balanced college experience.

- **Cultural Activities:** The college hosts events like Nobin Boron Utsav and observes national and international days such as Independence Day, Republic Day, International Women's Day, and International Mother Language Day. These events foster creativity, cultural exchange, and community



building, instilling national pride and global awareness.

- **NSS Initiatives:** The National Service Scheme organizes cultural, social, and health-related programs promoting social responsibility, health consciousness, and environmental awareness.
- **Sports and Recreation:** Facilities for indoor games like carom and chess enhance relaxation and strategic thinking. The college's spacious lawn serves as a relaxation and event space. For outdoor activities, a playground supports football, cricket, and athletics, with students participating in regular training and annual sports events, including the Annual Sports Day that promotes teamwork, sportsmanship, and physical fitness.

These facilities ensure students have access to personal growth opportunities, fostering well-rounded development through cultural celebrations, social awareness programs, and sports activities alongside their academic pursuits.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

32

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.15

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

#### Integrated Library Management System (ILMS) at Jatindra Rajendra Mahavidyalaya: Current Status and Future Plans

The library at JRM, a key resource center, maintains over 27991 books but hasn't yet fully adopted an Integrated Library Management System (ILMS) as of 2023-24. Currently, library activities are managed offline, which presents limitations. The college introduced the Online Public Access Catalog (OPAC) to improve accessibility, but a fully integrated ILMS is necessary for further enhancement.

#### Current Status:

The library functions offline, with records kept manually, leading to inefficiencies in tracking inventories and managing circulation. OPAC has been implemented, allowing users to search for books, though it lacks integration with other functions.

#### Future Plans:

JRM College aims to adopt a fully automated ILMS to streamline operations, improve accessibility, and enhance inventory management. The ILMS will automate circulation, provide real-time updates, and generate detailed reports, improving overall efficiency.

**Transition Steps:**

The college currently uses a Library Module (Version No. LMS-5) for tracking book circulation, a step towards full ILMS integration. Future plans include extending the module's functionality to encompass cataloging and user services, leading to a more user-friendly experience.

By embracing an ILMS, JRM aims to provide a modern, efficient library system that enhances academic performance and research capabilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.25**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

JRM has been endowed with IT infrastructure that facilitates the teaching-learning process of the college. The college updates it with time and need. There is a dedicated cable-net (fibre optics) internet connection that provides Wi-Fi facility in the college campus, office, Principal's Room, Library and Teachers' Room at the speed of 140 Mbps. Wi-Fi routers are installed wherever needed. The students can also access this Wi-Fi facility. Our institution has desktop computers, laptops, multifunctional scanners, printers and copiers, LaserJet and InkJet printers, Dot-matrix printers, projectors etc. Upgradation is carried out from time to time on a regular basis with the introduction of software upgradation and newtechnology. Computers are equipped with licensed copies of Antivirus softwares and are updated regularly. Some of our teachers use ICT-enabled facilities in the teaching learning process like PowerPoint, Videos, etc that make our students' experience more interactive and engaging. Seminar halls are well equippedwith projectors and computers, and sound systems. Biometric machines are installed in the office and in the Teachers' Room to record daily attendance of teaching and non-teaching staff. This enables security and reliability of the systems to track attendance easily. The college website is under

the custody of AIDINI Pvt. Ltd, monitored and updated by the Website/ICT/Internet Sub-Committee. CCTV surveillance systems all around the campus maintain security and discipline of students as well as teaching and non-teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Since our college is government aided general degree Arts College, it does not have science based laboratories but possesses physical, academic and support facilities like library, computers, classrooms, common rooms, canteen, washrooms, auditorium, etc and utilizes and maintains them through an established systems and procedures. First of all, Planning Committee prepares the annual budget for the purchase, repairs and maintenance and regular meetings are held to assess them. The Bursar controls repairs and maintenance issues. The different departments and sub-committees or Cells submit their needs of demand to the college authority with the requisitions and the Principal considers them and sends to the finance committee for feasibility study. In order to maintain the ICT items and equipments like computers, laptops, projectors, CCTV cameras, etc, the college appoints technical experts from outside for the purpose following the strict norms and regulations and also the college appointed an electrician to look after the electrical functioning and the plumbing works as well. The college website design and automation are maintained by the government recognized authorized developer - Aidni Infotech. Moreover library and classrooms are arranged scientifically with their resources. There are 24×7 gate keepers and security arrangements done by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

#### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2587

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to institutional website	<a href="http://www.jrm.org.in/skill-enhance.html">http://www.jrm.org.in/skill-enhance.html</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**



File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**A Student-Led Initiative: Bridging the Gap While a Students' Union is mandated by the West Bengal government, our college has been without a formally elected body since 2016. To maintain a vibrant campus life, a dedicated group of students takes the initiative to organize various events and activities. A Rigorous Selection Process These students are carefully selected based on their academic achievements and active participation in extracurricular activities. The selection process, overseen by the Heads of Departments, cultural and sports sub-committees, and approved by the IQAC and college head, ensures that the council is composed of**

talented and committed individuals. Enriching Campus Life The Students' Council plays a pivotal role in creating a dynamic and engaging campus environment. By organizing a wide range of events, from cultural festivals to academic competitions, they contribute significantly to the overall student experience. Their efforts ensure that our college remains a vibrant hub of learning and growth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

While our institution does not yet have an officially recognized Alumni Association, our alumni are deeply connected to the college. They regularly participate in events, share their knowledge, and offer support. To further strengthen this bond, we are in the process of establishing a formal Alumni Association. Meetings have been scheduled to initiate this process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**A Visionary Institution: Empowering Minds, Transforming Lives** When our college was established in 1986, our founders envisioned a brighter future for women, particularly Muslim women, and rural communities. Their goal was to provide quality higher education, particularly for those who were often overlooked. The college's logo—books, lamps, and light—symbolizes the power of education to illuminate minds and dispel ignorance. Our Mission

- To create an excellent learning environment that fosters lifelong learning and a strong sense of national and cultural identity.
- To uplift underprivileged girls and boys through a holistic education that empowers them to reach their full potential.

**Governance and Community Involvement** To ensure that our institution stays true to its mission, we employ a decentralized and participatory governance model. This means that students, faculty, and staff are involved in decision-making processes. **Expanding Access to Higher Education** To reach more students, especially those in rural areas, we offer higher education programs through:

- NSOU
- DODLoF University of Kalyani

**Social Responsibility and Student Support** Our commitment to social responsibility is evident in our active National Service Scheme (NSS) unit. Through various social activities and programs, our students contribute to community development and raise awareness about important social issues. We also support financially disadvantaged students by helping them access scholarships like:

- Kanyashree Prakalpa
- Swami Vivekananda Scholarship

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college embodies effective leadership through decentralized decision-making and participatory management. This is evident in the following key practices:

- **Governing Body:** The college is governed by a body comprising the President, government nominees, the Principal, and staff representatives.
- **Executive Leadership:** The Principal serves as the executive head, overseeing the overall administration and decision-making processes.
- **Internal Quality Assurance Cell (IQAC):** The IQAC maintains high academic standards and quality assurance by overseeing all academic activities.
- **Academic Council:** The Academic Council, composed of department heads, examination coordinators, and the Principal, plays a pivotal role in formulating policies and making critical decisions.
- **Financial Oversight:** The cashier-in-charge and Bursar manage all financial accounts, followed by a thorough review by the Principal.
- **External Audit:** An external audit is conducted to ensure transparency, accountability, and adherence to financial regulations.
- **Sub-Committees:** The college has established various sub-

committees to empower faculty and staff in decision-making processes.

- **Library Sub-Committee:** For instance, the Library sub-committee, chaired by the Principal and comprising department heads, the librarian, and faculty members, makes informed decisions regarding library purchases based on departmental recommendations. These practices foster a collaborative and inclusive environment, promoting efficient and effective operations while ensuring the highest standards of academic excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The apex body of the college is the Governing Body, which includes the President, Principal (Secretary), teaching and non-teaching staff representatives, government nominees, and a nominee from the state council of Higher Education. Administrative decisions on academics are made by the Teachers Council. Communication with students and staff is facilitated through online methods, including WhatsApp groups, and the office operates online with free internet for all.

**Decentralized Administration:** Leadership aligns with the college's vision and mission, with the Principal at the center of daily administration, heading various committees. Faculty and non-teaching staff share administrative responsibilities, promoting a participative and transparent system. Committees such as the IQAC, Teachers Council, Academic Sub-Committee, and others support governance.

**Appointment Procedure:** Appointments follow government procedures. Vacancies for Principal, Assistant Professor, and other non-teaching staff are filled through the West Bengal College Service Commission's recommendations, followed by Governing Body approval. State Aided College Teachers (SACT) are appointed by the government through college selection processes, adhering to the West Bengal College and University Act, 2017, and Kalyani University Statutes. The college prioritizes teaching and learning

with a development plan aligned with its mission and vision.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's effective operation is evident through its policies, administrative setup, and service rules. With numerous active bodies and sub-committees, the college smoothly executes its plans. The Governing Body, as per the Deed Agreement, is the highest decision-making entity, represented by teaching and non-teaching staff, government nominees, and university nominees. The Governing Body's president is the Nowda MLA's representative, and the Principal serves as the Ex-officio secretary.

The Finance sub-committee leads the administrative setup, making crucial financial decisions subject to the Governing Body's approval. The Principal manages daily college activities, supported by secretaries and coordinators of various committees, ensuring smooth administrative operations.

Service rules, procedures, recruitment, and promotional policies for staff are guided by Government Orders, UGC, Kalyani University, and the Higher Education Department of West Bengal. These guidelines are regularly updated to align with the institution's needs and governance.

This structured approach ensures the college maintains a high standard of administrative efficiency and adheres to regulations, fostering a conducive academic and administrative environment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college is dedicated to enhancing the quality of our faculty and non-teaching staff by implementing various welfare measures. These include Provident Fund, EPF, death cum retirement benefits, GSLI, a refundable relief fund for new employees, and interest-free loans from the Employees Credit Cooperative Society Ltd to meet urgent needs.

Additionally, eligible non-teaching staff receive festival bonuses and advances from the College Fund and the Government of West Bengal. Permanent non-teaching staff enjoy facilities such as Provident Fund, GSLI, and funds from the Employees Credit Cooperative Society Ltd. For casual non-teaching staff, the college plans to implement the Employees Provident Fund scheme in the upcoming session.

Furthermore, children of non-teaching staff are granted free



admission to undergraduate programs. On medical grounds, maternity and paternity benefits are provided to female and male employees, respectively.

These measures reflect our commitment to supporting the welfare and professional development of our staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal is crucial in our college's human resource management, adhering strictly to existing regulations for both teaching and non-teaching staff.

1. Teaching Staff Appraisal: Evaluated through the PBAS based on API under CAS for promotion, supervised by the IQAC and Principal. This includes teaching, research, publication, and participation in administrative, co-curricular, and extension activities. 2. CAS Paper Scrutiny: Prepared CAS papers are reviewed by a screening/selection committee with government and university nominees. Final documents are signed by the Governing Body President and submitted to the Directorate of Public Instruction, Govt. of West Bengal, for placement/promotion. 3. Non-Teaching Staff Appraisal: Performance reviewed after the first ten and twenty years of service. The Principal regularly advises, guides, and monitors staff duties.

Our college is committed to providing welfare measures for teaching and non-teaching staff (TS & NTS), ensuring their needs are met and recognizing their dedication. Welfare measures include the General Provident Fund, streamlined pension benefits, and various leave types as per regulations. The institution supports career advancement, facilitating leaves for Ph.D. completion, attending courses, and participating in seminars. EPF benefits, festival advances, allowances, and transparent salary disbursements for casual staff are implemented. NSS organizes medical camps, and the canteen offers affordable food and snacks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is bound by the rules and regulations of the Government of West Bengal with respect to all the expenditure of the institution. Hence the college conducts external financial audits regularly. In the case of internal audit, all expenditures are scrutinized and recorded by the office, the Bursar, then finally verified by the Principal. Statutory audits are conducted in the college by a competent auditor, appointed by the Higher Education Department of the Government of West Bengal. Such external audit had been completed up to the financial year 2022-23. And the accounts of the college for the financial year

2023-24 has been completed and waiting for the auditor as per the recommendation of the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a government-aided college, JRM receives funding from the West Bengal Government for faculty and staff salaries, while students benefit from various scholarships. The principal oversees fund utilization, ensuring transparency through the Tender, Purchase, and Finance Committees.

**Resource Mobilization:** Funds come from government grants for salaries, student fees for admission and examinations, and the sale of waste materials.

**Optimal Utilization:** The Governing Body, Principal, IQAC, and Finance Committee identify funding sources and submit proposals for financial assistance. The Finance Committee prepares annual budgets, which are approved by the Governing Body.

**Audit Mechanism:** Financial audits are conducted by government-approved auditors. The college maintains fully computerized

accounts, including Receipt and Payment Accounts, Income and Expenditure Accounts, and Balance Sheets. External audits are conducted by statutory auditors appointed by the state government, who review and record their observations. The Governing Body reviews these reports and communicates findings to the Government of West Bengal. While there is no formal internal audit mechanism, the college collaborates with external officials, such as Principals of other government-aided institutions, for scrutiny.

This ensures financial accountability and optimal resource utilization, supporting the college's mission and objectives.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at our college plays a vital role in promoting quality enhancement by embedding a culture of quality and institutionalizing best practices. Over the last five years, the IQAC's primary focus has been on providing quality education to rural students, many of whom are first-generation learners, and helping them realize their potential to uplift their communities.

To achieve these goals, several initiatives have been implemented:

1. Annual Action Plans are set at the beginning of each academic year, with Action Taken Reports ensuring their execution.
2. Structured feedback systems are maintained annually from students and alumni.
3. The IQAC recommends MoUs with other government-aided institutions to enhance academic quality.
4. The college maintains a student-friendly campus with clean, green surroundings, 24/7 security, CCTV surveillance, and ID cards for all.
5. Infrastructure development includes ICT-enabled classrooms, air-conditioned reading rooms, drinking water facilities, and free Wi-Fi.
6. Empowerment facilities include Add On and Value Added Courses, a Career Guidance and Counselling Cell, and organized placement training, workshops, and expert talks.

The IQAC collaborates with other committees to review teaching and learning processes, incorporating modern methods, continuous evaluation, regular classes, remedial sessions, and enhanced use of ICT. Faculty and staff are regularly updated with modern technologies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic functioning of the college is determined by the IQAC and it facilitates classroom functioning and the performance of the faculty on desired outcomes. It analyzes semester-wise results with outcome attainment analysis and gap analysis, corrective measures for post publications of results and record maintenance of all results. Orientation and training camps are regularly organized for students, faculties and non-teaching staffs to improve their efficiency and professionalism. Feedback systems from students are collected and analyzed and corrective measures are undertaken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is held high through curricular and co-curricular activities as merged with the vision and mission of the founding fathers of the college, that is to uplift the women's education, at present the authority does not make any kind of discrimination in every aspects of its functioning to male students. Rather the college endorses the idea of gender equity and women empowerment in terms of admission policy, strictly follows the guidelines, norms, and regulations of Governments (India and WB). The college authority strictly follows the merit list for admission and all students are treated equally well by the teaching and non-teaching staffs. College endeavours to promote a society that recognizes and respects every individual's rights, choices, and focuses on such programmes, educational campaigns, and policy reforms.

Fortunately, the college has not received any kind of complaint regarding gender issues like equity, discrimination at workplace, eve teasing, etc. Internal Complaint Cell, Women Cell and Discipline and Anti-Ragging Cell of JRM provide gender sensitivity among students and staffs. For this, the college conducted such as Seminar on Role of Women in Indian Freedom Movement (04.04.2024), Stree Janacito Sikkha othoba Nari Sikkhar Birodhita abong Unnish Shotokiyo Sushil Somaj (20.03.2024), Value added course such Home manangement, and programme such as The Scope of Vocation for the Women in Contemporary Times (19.05.2023), Domestic Violence and Protection Rights unger IPC (27.03.2024), Karate Training Programme for Girls Students, etc.



File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Our college is committed to managing both degradable and non-degradable waste by implementing the principles of Reduce, Recycle, and Reuse.**

- **Solid Waste Management:** Different colored bins are placed around the campus to collect degradable and non-degradable waste, which workers collect daily and deposit in designated pits for recycling.
- **Liquid Waste Management:** Efficient drainage systems are installed for lavatories, the canteen, and staff kitchens to ensure proper disposal of liquid waste into safety tanks. These systems are regularly checked.
- **Biomedical Waste Management:** As the college offers arts programs, there is no biomedical waste, and thus no specific arrangements are needed.
- **E-waste Management:** E-waste generated by the office is stored in one room for sale, while reusable items are repaired and reused as much as possible.



- **Hazardous Chemicals and Radioactive Waste Management:** The college does not use hazardous chemicals or radioactive materials. However, containers for phenyl, floor cleaners, and toilet cleaning liquids are stored outside for sale.

Through these measures, the college ensures effective waste management and promotes a sustainable environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://www.jrm.org.in/newdoc/GREEN%20CAMPUS%202023-24.pdf">http://www.jrm.org.in/newdoc/GREEN%20CAMPUS%202023-24.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Establishing an inclusive atmosphere where teaching-learning process takes place, Jatindra Rajendra Mahavidyalaya practices the idea of tolerance and peace in terms of culture, region, language, religion, community, socio-economic status and other diversities. No one fosters any kind of prejudice related to the above mentioned aspects. Teachers adhere to the principle of equal opportunity and ensure respect and dignity of students within the classrooms or outside. Because our students come from different parts of the district of Murshidabad belong to rural, poor and diverse background. We celebrated and observed International Mother Language Day, Annual Cultural Fest, Independence Day, Teachers' Day, Republic Day, International Women's Day, World Environment Day, Tree Plantation Drive, Earth Day Celebration, Environmental Day Observation, and different outreach programmes too were arranged etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jatindra Rajendra Mahavidyalaya ensures democratic values to be instilled among students and employees to be aware of their duties and responsibilities as Indian citizens to uphold their

constitutional obligations. Distribution of duties and responsibilities are shared through various committees and cells including statutory bodies. College strives to achieve these values and creates a culture of respect and tolerance with the organization of extra-curricular activities such as celebration of national days. These events collectively contribute a sense of pride in us, promote social harmony among us, and realize ideals of founding fathers of our nation. NSS unit of our college is active in every aspect with their programmes that promotes constitutional obligations such as Independence Day(15th August),and Republic Day Celebration (26th January), Seminars on Human Rights in Indian Perspective (20.03.2024), Participation Horror and Tarauman in Saadat Hasan Manto's Toba Tek Singh (04.04.2024), Euthansia: Right to Die with Dignity (03.04.2024), Role of Women in India Freedom Movement (04.04.2024) etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

JRM organizes a variety of national and international commemorative days, events, and festivals, promoting pride, honor, unity, diversity, and social awareness among students and faculty. In the academic year 2023-2024, we celebrated Independence Day on 15th August and Republic Day on 26th January, highlighting the values of a free nation and the power of the constitution. We also observed International Mother Language Day on 21st February to emphasize the importance of the Bengali language. Additionally, we celebrated International Women's Day and conducted an NSS Drive Program focusing on social issues. These activities foster a sense of belonging and community within the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

<http://www.jrm.org.in/newdoc/BEST%20PRACTICE%20V.pdf>

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Higher educational institutions are assigned with the dual responsibilities of intellectual and financial orientation of the students for the greater national interest. We, the members of Jatindra Rajendra Mahavidyalaya, put our mission to achieve the ideal blend of these two purposes. We have taken a unique step this year by reaching out to all our tribal students and their families in the neighborhood at Singpara, Amtala. Main purpose was to influence the community members to allow their children to send them for higher education. We also outlined different types of government schemes to the members of the community. We also felicitated them with flowers and a packet of sweets. Having done all these initiatives, we reached out to the higher secondary students to get enrolled for the higher education in the following year. Concerning about their upliftment, we reached out to our Governing Body, through our proposal to IQAC, to give tribal students special kind of scholarship so that these communities might have greater opportunities for higher education. We have given our priority to bring up all tribal communities of the region to the mainstream of the society and we also based our future plan in this area.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Jatindra Rajendra Mahavidyalaya, Amtala stands as the sole higher education institution in the area. The college, affiliated with the University of Kalyani, adheres to the university's prescribed syllabus. Each department drafts its own academic calendar based on the university's schedule to ensure a seamless teaching-learning process. Annually, the college hosts various cultural events such as the "Nobin Boron Utsav" to welcome freshers, along with orientation programs and induction talks. Internal exams follow a centralized system, while class tests are conducted at the department's discretion. Feedback on the curriculum is collected from students, teachers, and alumni every year. Student attendance is regularly recorded in attendance registers. The college ensures that basic classroom necessities are always maintained, with smart classrooms available. The college library, stocked with over 27,991 books and offering online content access, is open to all. Faculty members make use of ICT-enabled facilities. A system is in place to monitor student progress. Each department also holds regular remedial classes for slow learners and interested students.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Each department of our college develops its own academic calendar before the start of every academic year, in accordance with the University of Kalyani's calendar. All academic activities, including classes, class tests, and two internal exams, are scheduled based on this timeline, ensuring our college strictly adheres to the academic calendar. The college is diligent in monitoring students' progress from admission

onward, with departments consistently tracking the teaching-learning process. Results from class tests or unit tests are used to categorize students into advanced, average, and slow learners. To support slow learners, every department arranges remedial classes. Assignments are also given to students. The Examination Sub-committee organizes two internal exams for all classes before the end-semester exams. In addition to internal activities, extension activities and outreach programs are conducted to promote the holistic development of students, ensuring their continuous evaluation. These assessments provide ongoing evaluations of our students' performance.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**



8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year****1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

320

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

180

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

### Jatindra Rajendra Mahavidyalaya: Integrating Cross-Cutting Issues for Holistic Development

**Professional Ethics:** A dedicated Discipline Committee ensures adherence to the Code of Conduct for staff and students, fostering professionalism and integrity.

**Gender Sensitivity:** Specialized cells like the Women's Cell and Anti-Sexual Harassment Cell address gender issues. The college organizes events like International Women's Day and Anti-Dowry Day, displaying gender-sensitive slogans across the campus.

**Human Values:** Integrated into the curriculum and extracurricular activities, promoting communal harmony and empathy through events like Rakhi Bandhan Utsav and community service initiatives.

**Environment and Sustainability:** The IQAC assesses energy consumption and environmental impact, adopting energy-efficient technologies like solar power and promoting waste reduction and recycling. Initiatives include World Environment Day, Earth Day observance, tree plantation drives, and campus clean-up activities.

**Regular Evaluation and Student Participation:** The institution regularly evaluates these initiatives' effectiveness, encouraging student participation and inviting external organizations to support these efforts.

By integrating these cross-cutting issues, Jatindra Rajendra Mahavidyalaya aims to produce well-rounded individuals who are responsible citizens and global leaders.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**3**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Programme / Curriculum/ Syllabus of the courses	<b>No File Uploaded</b>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<b>No File Uploaded</b>
MoU's with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****1852**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="http://jrm.org.in/newdoc/Student%20Feedback%20Report%202023-24.pdf">http://jrm.org.in/newdoc/Student%20Feedba ck%20Report%202023-24.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

3998

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

326

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Assessing Student Learning and Personalized Support:

Jatindra Rajendra Mahavidyalaya is committed to ensuring that all students, regardless of their learning pace, have the opportunity to reach their full potential. To achieve this, the institution employs a comprehensive student assessment and support system.

#### Student Assessment

- Regular class tests and examinations are conducted to evaluate students' understanding of the subject matter. Based on these assessments, students are categorized into three groups:
- **Advanced Learners:** Students who consistently demonstrate a high level of understanding and critical thinking skills.
- **Average Learners:** Students who exhibit a moderate level of understanding and require additional support to excel.
- **Slow Learners:** Students who struggle to grasp concepts and require significant additional support.

#### Personalized Support:

##### Advanced Learners:

- Encouraged to participate in extracurricular activities such as debates, extempore speeches, quizzes, poster-making, and essay writing competitions.
- Motivated to take on leadership roles in college programs and present their work.
- Offered opportunities to enroll in additional add-on/value-added courses, such as:
- Gita: Controlling Mind
- Fake News

- **Health Education**

**Average Learners:**

- Provided with supplementary materials and resources to enhance their understanding.
- Offered additional tutoring sessions or group study sessions.
- Encouraged to participate in relevant extracurricular activities.

**Slow Learners:**

- Receive individualized attention and support from faculty members.
- Provided with remedial classes and extra tutoring sessions.
- Offered simplified study materials and alternative teaching methods.
- Regular parent-teacher meetings are conducted to discuss their progress and identify strategies for improvement.

By implementing this holistic approach to student learning and support that empowers all students to succeed.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
3102	26

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

**Student-Centric Learning Approaches:**

Jatindra Rajendra Mahavidyalaya's Internal Quality Assurance Cell (IQAC) is dedicated to providing a student-centered learning experience. To achieve this, the college employs a variety of innovative teaching methodologies, including:

- **Experiential Learning:** Students are actively engaged in hands-on learning experiences, such as field trips, internships, and laboratory work.
- **Participative Learning:** Encouraging student participation through discussions, group work, and presentations.
- **Problem-Based Learning:** Students are presented with real-world problems to solve, fostering critical thinking and problem-solving skills.

To further enhance the learning experience, the college organizes various activities and programs:

- **National Service Scheme (NSS) Outreach Programs:** Students actively engage in community service, promoting social awareness and responsibility.
- **Seminars and Workshops:** Experts from various fields are invited to conduct seminars and workshops, providing students with exposure to current trends and industry practices.
- **Career Counseling and Vocational Training Camps:** These programs help students make informed career choices and develop essential skills for the job market.

By adopting these student-centric approaches, Jatindra Rajendra Mahavidyalaya aims to create a vibrant and engaging learning environment that empowers students to reach their full potential.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

**Harnessing Technology for Enhanced Learning**

At Jatindra Rajendra Mahavidyalaya, we're committed to leveraging technology to create an immersive and engaging learning environment. Our faculty members are dedicated to harnessing the power of ICT-enabled tools to enhance the teaching-learning process.

#### Technology-Driven Initiatives

1. **Smart Classrooms:** Our state-of-the-art classrooms are equipped with cutting-edge technology, including desktops, laptops, projectors, and smart boards.
2. **Digital Resources:** We utilize digital platforms like YouTube, WhatsApp, and email to share educational resources, videos, and study materials.
3. **Online Engagement:** Our faculty members use Google Forms, Google Meet, and other online tools to facilitate virtual classes, discussions, and feedback.

#### Empowering Teachers, Enhancing Learning

Our faculty members participate in regular training programs, workshops, and conferences to stay updated on the latest ICT trends and best practices. This enables them to create innovative, technology-driven lesson plans that cater to diverse learning styles.

By embracing technology, we're creating a dynamic and interactive learning environment that prepares our students for success in the digital age.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

#### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

##### 2.3.3.1 - Number of mentors

yet to be implemented.



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

322

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

### Transparent and Effective Internal Assessment

Our institution prides itself on maintaining a transparent and effective internal assessment process, designed to support and enhance student learning. Here's an outline of our key practices:

#### Diverse Assessment Methods

**Variety of Tools:** Implementing a range of assessment tools, such as objective tests, written exams, assignments, and other pertinent methods.

**Regular Testing:** Conducting two sessional exams for each semester, and regular class test to closely monitor student progress.

#### Clear Communication

**Advanced Notice:** Providing students with advance information about upcoming assessments and maintaining a consistent schedule for class tests.

**Skill Enhancement:** Assigning home tasks aimed at improving language proficiency and subject matter comprehension.

#### Holistic Evaluation

**Active Engagement:** Encouraging participation in extracurricular activities like debates, extempore speeches, quizzes, poster-making, and essay writing, which are factored into overall assessment.

**Continuous Support:** Monitoring student performance regularly, followed by targeted support measures such as counseling and remedial classes.

This structured and transparent approach ensures that our internal assessment process is fair, comprehensive, and conducive to student growth and development.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Jatindra Rajendra Mahavidyalaya is committed to ensuring fairness and transparency in its internal examination processes, grievances related to internal examinations, the college has implemented a robust and efficient mechanism.

**Advance Syllabus Notification:** Students are provided with timely and detailed information regarding the syllabus to be covered in internal examinations, ensuring adequate preparation time.

**Rigorous Invigilation:** All examinations are conducted under strict invigilation to maintain a fair and conducive examination environment.

**CCTV Surveillance:** Internal examinations are monitored through CCTV surveillance to further enhance transparency and accountability.

**Counseling:** Individual counseling sessions are provided to students to address any concerns or doubts related to their performance.

**Resource Support:** The college offers necessary resources and materials to students who may require additional assistance.

**Transparent Evaluation:** Students have the opportunity to review their answer scripts with faculty members to gain insights into their strengths and weaknesses.

**Clear Examination Schedule:** The academic calendar outlines the schedule for sessional examinations, group discussions, quizzes, and seminars, ensuring clarity and avoiding scheduling conflicts.

**Efficient Grievance Resolution:** The college has established a streamlined process to address grievances related to internal assessment, such as mark corrections, in a timely and effective manner.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

### Academic Offerings and Curriculum

For the 2023-2024 academic year, the college offers a diverse array of undergraduate programs, comprising eight Honors and eight General courses. As an affiliate of the University of Kalyani, the college strictly follows the syllabi prescribed by the University's Board of Studies (BoS). Faculty members from different colleges actively participate in BoS meetings to contribute to syllabus development and updates.

To ensure students have a clear understanding of their learning objectives, the college organizes an induction program at the start of each academic year. This program introduces students to the Program Outcomes (POs) and Course Outcomes (COs) relevant to their chosen programs. Throughout the year, faculty members continually emphasize the significance of POs and COs during their regular classes, reinforcing the educational goals and outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of Program Outcomes (POs) and Course Outcomes (COs) is essential for evaluating academic programs and ensuring students meet educational goals. Courses are assessed through various stages, including internal assessments that provide insights into students' understanding and skills. Post-course, university exam results are analyzed to identify strengths and areas for improvement, guiding students toward higher studies or professional opportunities.

The Internal Quality Assurance Cell (IQAC) and academic sub-committees review student performance each semester, ensuring alignment with institutional goals. Program Specific Outcomes (PSOs) are assessed alongside POs through structured mechanisms. Developmental parameters from the university help teachers review students' academic progress comprehensively.

Value-added courses are similarly analyzed to ensure they provide additional skills aligned with broader academic and professional development goals. These courses are assessed rigorously to fulfill the institution's educational mandate.

Overall, the institution employs a holistic evaluation process involving internal assessments, exam results, faculty feedback, and committee reviews. This multi-dimensional approach ensures that students achieve course-specific outcomes and are prepared for future academic and professional success.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year****2.6.3.1 - Total number of final year students who passed the university examination during the year****364**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>
Paste link for the annual report	<b>Nil</b>

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://jrm.org.in/newdoc/Student%20Feedback%20Report%202023-24.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<b>No File Uploaded</b>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

11

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Holistic Development and Community Engagement During the 2023-24 academic year, JRM College initiated a comprehensive program to foster holistic development and social awareness among its students. This involved a series of extension activities carried out in nearby village communities by dedicated NSS volunteers.

#### Key Activities:

- **Health Awareness Seminars:** Organized to educate the community about health and hygiene practices.
- **NSS Drive Program:**
- **Campus Cleanliness:** Volunteers actively participated in cleaning the college campus.
- **Tree Plantation:** Contributed to environmental sustainability by planting trees.
- **Jute Handicraft Workshop:** Provided training to community members on jute craft techniques to empower them for self-employment.



- **Tribal Student Support:** Facilitated the integration and support of tribal students.A Field Trip to Shankha Bangles Hub to Explore the Livelihood Opportunity,

Through these initiatives, JRM College aims to cultivate responsible citizens who are actively engaged in community development and social welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

50

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Our college has systematically improved its infrastructure which is located on 1.87 acres of land. Campus includes two main buildings covered with green leafy plants, flower gardens and trees. College caters diverse undergraduate programmes with eight programmes in Arts stream by dint of interactive classroom teaching, experiential learning, collaborative and participative learning, ICT-enabled teaching learning, cultural and sporting activities, etc. Teachers and non-teaching staff with administration work hard to develop students in a holistic manner. Infrastructures are built on an emergent basis. Subject to availability of funds and space, the instruction plan, the growth in terms of growth of number of students, and diversification of curriculum. The college has the following infrastructural facilities: Block A: Main Office, Principal's Chamber, 2 Departmental Rooms, 8 Classrooms, Girls Washroom, Library, Reading Room. Block B: Teachers' Room, Staff Kitchen, Generator Room, ICT-enabled Classroom, 6 Class Rooms, 1 Departmental Room, Girls Common Room, Students' Union New Annex Building: IQAC Room, Seminar Hall, Guest Room, Lift, 5 Departmental Rooms, 16 Class Rooms, Others: 1 Canteen, 2 kitchens, 2 Garages

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college offers diverse facilities supporting the holistic development of students, emphasizing cultural activities, sports, and recreation to ensure a balanced college experience.

- **Cultural Activities:** The college hosts events like Nobin Boron Utsav and observes national and international days such as Independence Day, Republic Day, International Women's Day, and International Mother Language Day. These events foster creativity, cultural exchange, and community building, instilling national pride and global awareness.
- **NSS Initiatives:** The National Service Scheme organizes cultural, social, and health-related programs promoting social responsibility, health consciousness, and environmental awareness.
- **Sports and Recreation:** Facilities for indoor games like carom and chess enhance relaxation and strategic thinking. The college's spacious lawn serves as a relaxation and event space. For outdoor activities, a playground supports football, cricket, and athletics, with students participating in regular training and annual sports events, including the Annual Sports Day that promotes teamwork, sportsmanship, and physical fitness.

These facilities ensure students have access to personal growth opportunities, fostering well-rounded development through cultural celebrations, social awareness programs, and sports activities alongside their academic pursuits.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****32****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****3**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****5.15**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Integrated Library Management System (ILMS) at Jatindra Rajendra Mahavidyalaya: Current Status and Future Plans**

The library at JRM, a key resource center, maintains over 27991 books but hasn't yet fully adopted an Integrated Library

Management System (ILMS) as of 2023-24. Currently, library activities are managed offline, which presents limitations. The college introduced the Online Public Access Catalog (OPAC) to improve accessibility, but a fully integrated ILMS is necessary for further enhancement.

#### Current Status:

The library functions offline, with records kept manually, leading to inefficiencies in tracking inventories and managing circulation. OPAC has been implemented, allowing users to search for books, though it lacks integration with other functions.

#### Future Plans:

JRM College aims to adopt a fully automated ILMS to streamline operations, improve accessibility, and enhance inventory management. The ILMS will automate circulation, provide real-time updates, and generate detailed reports, improving overall efficiency.

#### Transition Steps:

The college currently uses a Library Module (Version No. LMS-5) for tracking book circulation, a step towards full ILMS integration. Future plans include extending the module's functionality to encompass cataloging and user services, leading to a more user-friendly experience.

By embracing an ILMS, JRM aims to provide a modern, efficient library system that enhances academic performance and research capabilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.25

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

19

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

JRM has been endowed with IT infrastructure that facilitates the teaching-learning process of the college. The college updates it with time and need. There is a dedicated cable-net (fibre optics) internet connection that provides Wi-Fi facility in the college campus, office, Principal's Room, Library and

Teachers' Room at the speed of 140 Mbps. Wi-Fi routers are installed wherever needed. The students can also access this Wi-Fi facility. Our institution has desktop computers, laptops, multifunctional scanners, printers and copiers, LaserJet and InkJet printers, Dot-matrix printers, projectors etc. Upgradation is carried out from time to time on a regular basis with the introduction of software upgradation and new technology. Computers are equipped with licensed copies of Antivirus softwares and are updated regularly. Some of our teachers use ICT-enabled facilities in the teaching learning process like PowerPoint, Videos, etc that make our students' experience more interactive and engaging. Seminar halls are well equipped with projectors and computers, and sound systems. Biometric machines are installed in the office and in the Teachers' Room to record daily attendance of teaching and non-teaching staff. This enables security and reliability of the systems to track attendance easily. The college website is under the custody of AIDINI Pvt. Ltd, monitored and updated by the Website/ICT/Internet Sub-Committee. CCTV surveillance systems all around the campus maintain security and discipline of students as well as teaching and non-teaching staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS



File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

16.38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Since our college is government aided general degree Arts College, it does not have science based laboratories but possesses physical, academic and support facilities like library, computers, classrooms, common rooms, canteen, washrooms, auditorium, etc and utilizes and maintains them through an established systems and procedures. First of all, Planning Committee prepares the annual budget for the purchase, repairs and maintenance and regular meetings are held to assess them. The Bursar controls repairs and maintenance issues. The different departments and sub-committees or Cells submit their needs of demand to the college authority with the requisitions and the Principal considers them and sends to the finance committee for feasibility study. In order to maintain the ICT items and equipments like computers, laptops, projectors, CCTV

cameras, etc, the college appoints technical experts from outside for the purpose following the strict norms and regulations and also the college appointed an electrician to look after the electrical functioning and the plumbing works as well. The college website design and automation are maintained by the government recognized authorized developer - Aidni Infotech. Moreover library and classrooms are arranged scientifically with their resources. There are 24×7 gate keepers and security arrangements done by the institution.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2587

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**D. 1 of the above**

File Description	Documents
Link to institutional website	<a href="http://www.jrm.org.in/skill-enhance.html">http://www.jrm.org.in/skill-enhance.html</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
---	----------------------------

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

0

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**A Student-Led Initiative: Bridging the Gap While a Students' Union is mandated by the West Bengal government, our college has been without a formally elected body since 2016. To maintain a vibrant campus life, a dedicated group of students takes the initiative to organize various events and activities. A Rigorous Selection Process These students are carefully selected based on their academic achievements and active participation in extracurricular activities. The selection process, overseen by the Heads of Departments, cultural and sports sub-committees, and approved by the IQAC and college head, ensures that the council is composed of talented and committed individuals. Enriching Campus Life The Students' Council plays a pivotal role in creating a dynamic and engaging campus environment. By organizing a wide range of events, from cultural festivals to academic competitions, they contribute significantly to the overall student experience. Their efforts ensure that our college remains a vibrant hub of learning and growth.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

While our institution does not yet have an officially recognized Alumni Association, our alumni are deeply connected to the college. They regularly participate in events, share their knowledge, and offer support. To further strengthen this bond, we are in the process of establishing a formal Alumni Association. Meetings have been scheduled to initiate this process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**A Visionary Institution: Empowering Minds, Transforming Lives**  
 When our college was established in 1986, our founders envisioned a brighter future for women, particularly Muslim women, and rural communities. Their goal was to provide quality higher education, particularly for those who were often overlooked. The college's logo—books, lamps, and light—symbolizes the power of education to illuminate minds and dispel ignorance. Our Mission

- To create an excellent learning environment that fosters lifelong learning and a strong sense of national and cultural identity.
- To uplift underprivileged girls and boys through a holistic education that empowers them to reach their full potential.

**Governance and Community Involvement** To ensure that our institution stays true to its mission, we employ a decentralized and participatory governance model. This means that students, faculty, and staff are involved in decision-making processes. **Expanding Access to Higher Education** To reach more students, especially those in rural areas, we offer higher education programs through:

- NSOU
- DODLof University of Kalyani

**Social Responsibility and Student Support** Our commitment to social responsibility is evident in our active National Service Scheme (NSS) unit. Through various social activities and programs, our students contribute to community development and raise awareness about important social issues. We also support financially disadvantaged students by helping them access scholarships like:

- Kanyashree Prakalpa
- Swami Vivekananda Scholarship

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our college embodies effective leadership through decentralized decision-making and participatory management. This is evident in the following key practices:

- **Governing Body:** The college is governed by a body comprising the President, government nominees, the Principal, and staff representatives.
- **Executive Leadership:** The Principal serves as the executive head, overseeing the overall administration and decision-making processes.
- **Internal Quality Assurance Cell (IQAC):** The IQAC maintains high academic standards and quality assurance by overseeing all academic activities.
- **Academic Council:** The Academic Council, composed of department heads, examination coordinators, and the Principal, plays a pivotal role in formulating policies and making critical decisions.
- **Financial Oversight:** The cashier-in-charge and Bursar manage all financial accounts, followed by a thorough review by the Principal.
- **External Audit:** An external audit is conducted to ensure transparency, accountability, and adherence to financial regulations.
- **Sub-Committees:** The college has established various sub-committees to empower faculty and staff in decision-making processes.
- **Library Sub-Committee:** For instance, the Library sub-committee, chaired by the Principal and comprising department heads, the librarian, and faculty members, makes informed decisions regarding library purchases based on departmental recommendations. These practices foster a collaborative and inclusive environment, promoting efficient and effective operations while ensuring the highest standards of academic excellence.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The apex body of the college is the Governing Body, which includes the President, Principal (Secretary), teaching and non-teaching staff representatives, government nominees, and a nominee from the state council of Higher Education.

Administrative decisions on academics are made by the Teachers Council. Communication with students and staff is facilitated through online methods, including WhatsApp groups, and the office operates online with free internet for all.

**Decentralized Administration:** Leadership aligns with the college's vision and mission, with the Principal at the center of daily administration, heading various committees. Faculty and non-teaching staff share administrative responsibilities, promoting a participative and transparent system. Committees such as the IQAC, Teachers Council, Academic Sub-Committee, and others support governance.

**Appointment Procedure:** Appointments follow government procedures. Vacancies for Principal, Assistant Professor, and other non-teaching staff are filled through the West Bengal College Service Commission's recommendations, followed by Governing Body approval. State Aided College Teachers (SACT) are appointed by the government through college selection processes, adhering to the West Bengal College and University Act, 2017, and Kalyani University Statutes. The college prioritizes teaching and learning with a development plan aligned with its mission and vision.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college's effective operation is evident through its policies, administrative setup, and service rules. With numerous active bodies and sub-committees, the college smoothly executes its plans. The Governing Body, as per the Deed

Agreement, is the highest decision-making entity, represented by teaching and non-teaching staff, government nominees, and university nominees. The Governing Body's president is the Nowda MLA's representative, and the Principal serves as the Ex-officio secretary.

The Finance sub-committee leads the administrative setup, making crucial financial decisions subject to the Governing Body's approval. The Principal manages daily college activities, supported by secretaries and coordinators of various committees, ensuring smooth administrative operations.

Service rules, procedures, recruitment, and promotional policies for staff are guided by Government Orders, UGC, Kalyani University, and the Higher Education Department of West Bengal. These guidelines are regularly updated to align with the institution's needs and governance.

This structured approach ensures the college maintains a high standard of administrative efficiency and adheres to regulations, fostering a conducive academic and administrative environment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Our college is dedicated to enhancing the quality of our faculty and non-teaching staff by implementing various welfare measures. These include Provident Fund, EPF, death cum retirement benefits, GSLI, a refundable relief fund for new employees, and interest-free loans from the Employees Credit Cooperative Society Ltd to meet urgent needs.

Additionally, eligible non-teaching staff receive festival bonuses and advances from the College Fund and the Government of West Bengal. Permanent non-teaching staff enjoy facilities such as Provident Fund, GSLI, and funds from the Employees Credit Cooperative Society Ltd. For casual non-teaching staff, the college plans to implement the Employees Provident Fund scheme in the upcoming session.

Furthermore, children of non-teaching staff are granted free admission to undergraduate programs. On medical grounds, maternity and paternity benefits are provided to female and male employees, respectively.

These measures reflect our commitment to supporting the welfare and professional development of our staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance appraisal is crucial in our college's human resource management, adhering strictly to existing regulations for both teaching and non-teaching staff.

1. Teaching Staff Appraisal: Evaluated through the PBAS based on API under CAS for promotion, supervised by the IQAC and Principal. This includes teaching, research, publication, and participation in administrative, co-curricular, and extension activities. 2. CAS Paper Scrutiny: Prepared CAS papers are reviewed by a screening/selection committee with government and university nominees. Final documents are signed by the Governing Body President and submitted to the Directorate of Public Instruction, Govt. of West Bengal, for placement/promotion. 3. Non-Teaching Staff Appraisal: Performance reviewed after the first ten and twenty years of service. The Principal regularly advises, guides, and monitors staff duties.

Our college is committed to providing welfare measures for teaching and non-teaching staff (TS & NTS), ensuring their needs are met and recognizing their dedication. Welfare measures include the General Provident Fund, streamlined pension benefits, and various leave types as per regulations. The institution supports career advancement, facilitating

leaves for Ph.D. completion, attending courses, and participating in seminars. EPF benefits, festival advances, allowances, and transparent salary disbursements for casual staff are implemented. NSS organizes medical camps, and the canteen offers affordable food and snacks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is bound by the rules and regulations of the Government of West Bengal with respect to all the expenditure of the institution. Hence the college conducts external financial audits regularly. In the case of internal audit, all expenditures are scrutinized and recorded by the office, the Bursar, then finally verified by the Principal. Statutory audits are conducted in the college by a competent auditor, appointed by the Higher Education Department of the Government of West Bengal. Such external audit had been completed up to the financial year 2022-23. And the accounts of the college for the financial year 2023-24 has been completed and waiting for the auditor as per the recommendation of the Government of West Bengal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As a government-aided college, JRM receives funding from the West Bengal Government for faculty and staff salaries, while students benefit from various scholarships. The principal oversees fund utilization, ensuring transparency through the Tender, Purchase, and Finance Committees.

**Resource Mobilization:** Funds come from government grants for salaries, student fees for admission and examinations, and the sale of waste materials.

**Optimal Utilization:** The Governing Body, Principal, IQAC, and Finance Committee identify funding sources and submit proposals for financial assistance. The Finance Committee prepares annual budgets, which are approved by the Governing Body.

**Audit Mechanism:** Financial audits are conducted by government-approved auditors. The college maintains fully computerized accounts, including Receipt and Payment Accounts, Income and Expenditure Accounts, and Balance Sheets. External audits are conducted by statutory auditors appointed by the state government, who review and record their observations. The Governing Body reviews these reports and communicates findings to the Government of West Bengal. While there is no formal internal audit mechanism, the college collaborates with external officials, such as Principals of other government-aided institutions, for scrutiny.

This ensures financial accountability and optimal resource utilization, supporting the college's mission and objectives.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) at our college plays a vital role in promoting quality enhancement by embedding a culture of quality and institutionalizing best practices. Over the last five years, the IQAC's primary focus has been on providing quality education to rural students, many of whom are first-generation learners, and helping them realize their potential to uplift their communities.

To achieve these goals, several initiatives have been implemented: 1. Annual Action Plans are set at the beginning of each academic year, with Action Taken Reports ensuring their execution. 2. Structured feedback systems are maintained annually from students and alumni. 3. The IQAC recommends MoUs with other government-aided institutions to enhance academic quality. 4. The college maintains a student-friendly campus with clean, green surroundings, 24/7 security, CCTV surveillance, and ID cards for all. 5. Infrastructure development includes ICT-enabled classrooms, air-conditioned reading rooms, drinking water facilities, and free Wi-Fi. 6. Empowerment facilities include Add On and Value Added Courses, a Career Guidance and Counselling Cell, and organized placement training, workshops, and expert talks.

The IQAC collaborates with other committees to review teaching and learning processes, incorporating modern methods, continuous evaluation, regular classes, remedial sessions, and enhanced use of ICT. Faculty and staff are regularly updated with modern technologies.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The academic functioning of the college is determined by the IQAC and it facilitates classroom functioning and the performance of the faculty on desired outcomes. It analyzes semester-wise results with outcome attainment analysis and gap analysis, corrective measures for post publications of results and record maintenance of all results. Orientation and training camps are regularly organized for students, faculties and non-teaching staffs to improve their efficiency and professionalism. Feedback systems from students are collected and analyzed and corrective measures are undertaken.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is held high through curricular and co-curricular activities as merged with the vision and mission of the founding fathers of the college, that is to uplift the women's education, at present the authority does not make any kind of discrimination in every aspects of its functioning to male students. Rather the college endorses the idea of gender equity and women empowerment in terms of admission policy, strictly follows the guidelines, norms, and regulations of Governments (India and WB). The college authority strictly follows the merit list for admission and all students are treated equally well by the teaching and non-teaching staffs. College endeavours to promote a society that recognizes and respects every individual's rights, choices, and focuses on such programmes, educational campaigns, and policy reforms. Fortunately, the college has not received any kind of complaint regarding gender issues like equity, discrimination at workplace, eve teasing, etc. Internal Complaint Cell, Women Cell and Discipline and Anti-Ragging Cell of JRM provide gender sensitivity among students and staffs. For this, the college conducted such as Seminar on Role of Women in Indian Freedom Movement (04.04.2024), Stree Janacito Sikkha othoba Nari Sikkhar Birodhita abong Unnish Shotokiyo Sushil Somaj (20.03.2024), Value added course such Home manangement, and programme such as The Scope of Vocation for the Women in Contemporary Times (19.05.2023), Domestic Violence and Protection Rights unger IPC (27.03.2024), Karate Training Programme for Girls Students, etc.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b>	<b>C. Any 2 of the above</b>
File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<p><b>7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management</b></p> <p><b>Our college is committed to managing both degradable and non-degradable waste by implementing the principles of Reduce, Recycle, and Reuse.</b></p> <ul style="list-style-type: none"> <li><b>Solid Waste Management:</b> Different colored bins are placed around the campus to collect degradable and non-degradable waste, which workers collect daily and deposit in designated pits for recycling.</li> <li><b>Liquid Waste Management:</b> Efficient drainage systems are installed for lavatories, the canteen, and staff kitchens to ensure proper disposal of liquid waste into safety tanks. These systems are regularly checked.</li> <li><b>Biomedical Waste Management:</b> As the college offers arts programs, there is no biomedical waste, and thus no specific arrangements are needed.</li> </ul>	

- **E-waste Management:** E-waste generated by the office is stored in one room for sale, while reusable items are repaired and reused as much as possible.
- **Hazardous Chemicals and Radioactive Waste Management:** The college does not use hazardous chemicals or radioactive materials. However, containers for phenyl, floor cleaners, and toilet cleaning liquids are stored outside for sale.

Through these measures, the college ensures effective waste management and promotes a sustainable environment.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="http://www.jrm.org.in/newdoc/GREEN%20CAMPUS%202023-24.pdf">http://www.jrm.org.in/newdoc/GREEN%20CAMPUS%202023-24.pdf</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways

**A. Any 4 or All of the above**

**4.Ban on use of Plastic**  
**5.landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Establishing an inclusive atmosphere where teaching-learning process takes place, Jatindra Rajendra Mahavidyalaya practices the idea of tolerance and peace in terms of culture, region, language, religion, community, socio-economic status and other diversities. No one fosters any kind of prejudice related to the above mentioned aspects. Teachers adhere to the principle of equal opportunity and ensure respect and dignity of students within the classrooms or outside. Because our students come from different parts of the district of Murshidabad belong to rural, poor and diverse background. We celebrated and observed International Mother Language Day, Annual Cultural Fest, Independence Day, Teachers' Day, Republic Day, International Women's Day, World Environment Day, Tree Plantation Drive, Earth Day Celebration, Environmental Day Observation, and different outreach programmes too were arranged etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Jatindra Rajendra Mahavidyalaya ensures democratic values to be instilled among students and employees to be aware of their

duties and responsibilities as Indian citizens to uphold their constitutional obligations. Distribution of duties and responsibilities are shared through various committees and cells including statutory bodies. College strives to achieve these values and creates a culture of respect and tolerance with the organization of extra-curricular activities such as celebration of national days. These events collectively contribute a sense of pride in us, promote social harmony among us, and realize ideals of founding fathers of our nation. NSS unit of our college is active in every aspect with their programmes that promotes constitutional obligations such as Independence Day(15th August),and Republic Day Celebration (26th January), Seminars on Human Rights in Indian Perspective (20.03.2024), Participation Horror and Tarauman in Saadat Hasan Manto's Toba Tek Singh (04.04.2024), Euthansia: Right to Die with Dignity (03.04.2024), Role of Women in India Freedom Movement (04.04.2024) etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**C. Any 2 of the above**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

JRM organizes a variety of national and international commemorative days, events, and festivals, promoting pride, honor, unity, diversity, and social awareness among students and faculty. In the academic year 2023-2024, we celebrated Independence Day on 15th August and Republic Day on 26th January, highlighting the values of a free nation and the power of the constitution. We also observed International Mother Language Day on 21st February to emphasize the importance of the Bengali language. Additionally, we celebrated International Women's Day and conducted an NSS Drive Program focusing on social issues. These activities foster a sense of belonging and community within the college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

<http://www.jrm.org.in/newdoc/BEST%20PRACTICE%20V.pdf>

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Higher educational institutions are assigned with the dual responsibilities of intellectual and financial orientation of the students for the greater national interest. We, the members of Jatindra Rajendra Mahavidyalaya, put our mission to achieve the ideal blend of these two purposes. We have taken a unique step this year by reaching out to all our tribal students and their families in the neighborhood at Singpara, Amtala. Main purpose was to influence the community members to allow their children to send them for higher education. We also outlined different types of government schemes to the members of the community. We also felicitated them with flowers and a packet of sweets. Having done all these initiatives, we reached out to the higher secondary students to get enrolled for the higher education in the following year. Concerning about their upliftment, we reached out to our Governing Body, through our proposal to IQAC, to give tribal students special kind of scholarship so that these communities might have greater opportunities for higher education. We have given our priority to bring up all tribal communities of the region to the mainstream of the society and we also based our future plan in this area.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Upgrading the College Website to make it more user Friendly
- Plan to make the ICT Classroom more user-friendly and appropriate for the student.
- To initiate more Add-on/Value added courses.

- To organize various seminars for academic development of the students and Faculty Members also
- Initiating MoU signing with various colleges
- Initiating motivational and environmental awareness camping
- To take initiative for organizing various cultural events & programs by the cultural committee
- Requesting the Convener of the Sports Committee to take initiative to organize sports so that student can participate in University level sports.
- Academic & administrative Audit Committee (for the Academic Year July,2018-June,2023) is to be constituted with two external Honorable Principals namely, Dr. Sujata Bagchi Banerjee, Principal of Krishnath College, Berhampore, Murshidabad & Former Vice Chancellor of Murshidabad University and Dr. Ajoy Adhikari, Principal of R.D.K. College, Jiaganj, Murshidabad.